



Sanitation Operator 1 – Roll Off Sewer Department - WWTP

JOB SUMMARY

The purpose of this position is to drive and operate a rear loader roll off truck for the collection and hauling of city bio-solids. This position is responsible for operating collection equipment, supervising self, cleaning and inspecting truck, and ensuring safe collection and hauling of city bio-solids. During periods of time where hauling or truck maintenance is not required, the job will extend to O&M activities and tasks at the WWTP.

MAJOR DUTIES

- Drives and operates rear loader roll off truck for loading, hauling, and dumping city bio-solids.
- Supervises self, scheduling, daily task
- Cleans and inspects roll off truck and equipment to determine needs for maintenance or repairs.
- Ensures safety of bio-solids collection including wearing protective equipment, being aware of coworkers and traffic, and watching for people around collection areas.
- Fuels truck and prepares paperwork.
- Performs related tasks as necessary such as maintaining relations with customers.
- Performs other related duties as assigned.
- Equipment and treatment basin maintenance, wash down cleaning & chemical treatment.
- General janitorial tasks & housekeeping.
- General grounds keeping & yard cleanup.
- Assist in maintenance activities at the WWTP and lift stations.
- Assist with WWTP operation as needed.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of required truck inspections operation procedures of vehicle being used.
- Skill in basic mathematics.
- Skill in guiding others and making frequent decisions that may affect individuals, coworkers, and others who depend on the service or product.
- Skill in using personal computer and specialized software applications for customer account information update.
- Skill in using common office machinery and equipment.
- Skill in following written and oral instructions.
- Ability to establish and maintain effective working relationships with those contacted in the course of the work.
- Experience in the Operation & Maintenance of a wastewater treatment plant a plus.
- Basic understanding of Microsoft office programs.
- Familiar with janitorial tools and equipment.
- Familiar with landscaping tools and equipment.

SUPERVISORY CONTROLS

The Maintenance Technician Supervisor assigns work in terms of general instructions. The Maintenance Technician Supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

COMPLEXITY/SCOPE OF WORK

- The work consists of operating a rear load roll off truck in a safe and timely manner to ensure that all loads are taken care of as assigned.
- The work consists of learning and applying taught methods for treating wastewater that flows to the facility from the collection system while maintaining everything at the facility. The variety of issues addressed by this position and the variance in the waste stream contribute to the complexity of the position.

CONTACTS

- Contacts are typically crew members, Sewer Foreman, WWTP Superintendent, WWTP Operator, and landfill personal.
- Contacts are typically to give or exchange information and to resolve problems.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work consists of the collection and hauling of bio-solid waste from city WWTP location to landfill. Position requires frequent heavy lifting, climbing, walking, and standing, stooping, bending, and crouching. This work is performed outdoors where the employee may be exposed to noise, dust, dirt, grease, machinery with moving parts, and cold or inclement weather. The work requires use of protective devices such as masks, goggles, or gloves.
- The work is typically performed while intermittently sitting, standing, stooping, or walking. The employee frequently lifts light and heavy objects, makes variable visual observations including shades of color and physical water quality characteristics, listens to equipment for operational sound variances, and sense of smell for biological process issues.
- The work is partially performed in an office, library, or computer room. Outdoor work is required and can occur during inclement weather conditions. The employee is exposed to bio-hazard material, industrial chemicals, engulfment hazards (Confined Space Entry), dust, dirt, and grease

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

The position requires working independently, scheduling daily tasks and when hauling and conducting truck maintenance. There are no supervisory responsibilities at the WWTP.

MINIMUM QUALIFICATIONS

- Requires high school diploma, GED, or specialized vocational training.
- Requires 2 years of experience in related field.
- Requires a valid driver's license and a driving record that complies with City driving standards. Class B Commercial Driver's License with Airbrake endorsement required.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Two years' experience in bookkeeping/accounting.
- **Ability to obtain a Class III GA WWTP Operator license during and before the expiration of the probationary period.**